

Meeting Minutes
The Friends of Frontenac Park Annual General Meeting
March 2, 2024
Queens' University Dunning Hall Auditorium

1. **Welcome** by Ted Holden, Acting President,.

Friends of Frontenac Park Board Members for 2023 (alphabetically): Glenn Alkema, Myra Emery, Maddie Empey, Mike Fischer, Ted Holden, Louise Langlais, Dave Lucas, Gail Manigsaca, Peter Owens, Chantal St. Amour, Jason Yokum, Travis Rivard (resigned Oct. 2023). Our board meetings occur on-line, using Zoom.

2. **Land Acknowledgement**

3. **Approval of Agenda;** **Motion: Dave Lucas; Seconded by: Peter Owens; motion carried.**

4. **Approval of the Minutes of 2023 AGM;** **Motion: Dave Lucas; Seconded: Mike Fisher; carried.**

5. **Reports:**

a. *Acting President:* Ted Holden

Ted has been acting President since our previous president Travis resigned from the board of directors in October. Ted thanked fellow board members and Ben for their assistance since then, because he had just joined the board last year. He listed current and new Challenges hosted by The Friends, and reminded members they need to register for the Challenges. The Friends will have a new website soon, at the same web address as the current web page.

b. *Treasurer:* Jason Yokum

Jason reviewed the financial statements, which run from Jan 1 to Dec 31 of last year. The Friends are in a strong financial position, even after the relatively high expenditures for the Outdoor Classroom. The Friends are a registered charity, whose money is held in a bank account and GICs with a current yield of 4.9%. Revenue last year totaled \$81,726, including merchandise (approx. \$25,000), donations (\$28,538), and the last installment of the government grant for the Outdoor Classroom. Expenses were \$52,755.09; these included insurance, fees for construction of the new website, purchase of merchandise to be sold by the Friends. The net (profit) was \$28,971.11. Our bank account is at \$99,683.

i. Extraordinary Resolution to waive an audit : WHEREAS The Friends have annual revenue of no more than \$100,000 in the financial year; AND WHEREAS Section 76 of the Ontario Not-for-Profit Corporations Act, 2010 provides that a corporation without share capital may by extraordinary resolution resolve to not appoint an auditor and to not have an audit or a review engagement in respect of the corporation's financial year.

Motion: Chantal St. Amour; Seconded: Dave; motion carried.

c. *Park*: Ben Chabot, Park Superintendent

Ben reviewed the new on-line reservation system; physical upgrades that have been made to the park (boardwalks, tent pads, privies, etc); current park staffing (Erica Kendrick, Nicole Freeburn, Shawn McShane); planning for Species at Risk, Invasives, Bird Studies.

d. *Outdoor Classroom*: Ben reviewed the timeline, from Sep 2019 when the project was proposed, to March 2020 when fundraising started to Winter 2022 when construction of the structure was complete. The Outdoor Classroom committee includes Simon Smith, Glenn Alkema, Ann Hogle, Peter Owens, Shane Peters, Rita Shultz, Chantal St. Amour, and Ben Chabot.

e. Other as required:

6. **Elections**: Chantal (as Past President): The following members have volunteered to stand for election to the 2024 Board of Directors: Ted Holden, Glenn Alkema, Myra Emery, Maddie Empey, Mike Fischer, Louise Langlais, Dave Lucas, Gail Manigsaca, Chantal St-Amour, Jason Yokum, Charles Slowey.
Motion to accept: Dave; Seconded: Myra; carried.

7. **Suggestions from Members and Other Business**: None.

8. **Rick Briese Award** (volunteer of the year): presented by Ben Chabot presented to: The Outdoor Classroom Committee, chaired by Simon Smith.

9. **Adjournment**